



AFA Chapter 235 Meeting Minutes
8 April 2019

Attendees

Angie Tymofichuk
Dan Gomez
Nova Dubovik
Jim Aadland

Treasurer's Report

- Wells Fargo balance as of 04/08/2019, \$18,485.50
- Pay Pal balance as of 04/08/2019, \$10,139.60

Old Business

- Pitsenbarger Awards (POC Bob)
 - Award given at CCAF graduation
- CCAF graduation
 - April 12, 2019, Bob to present
- Teacher of the Year (POC Scotty)
 - Applications should have been received March 26, 2019, to support Chapter selection by April 5, 2019, State applications by April 30, 2019, and National applications by May 31, 2019. There are still questions about the forms and if the initial application has to be transcribed to another form.
- Community Partner Status update (POC Bob)
 - A few of the Community Partners memberships has expired (Grounds four Coffee in Clearfield, LSI, and Rovalis). It was decided to take Rovalis' donation and renew its membership since it was the Community Partner of the year for 2018.
 - All Scowcroft Tier I sponsors had Community Partner status included in their sponsorship. The forms need to be completed and submitted to National with info to the industry sponsors. Dan will need to cut the check to cover the membership fees.
- JROTC Award and Presentation
 - May 2, 2019, at Clearfield H.S., Scotty to present.
- Use of Photos on Chapter Websites//Copyright Infringement complaints (AFA National)
 - AFA National raised the concern of using unauthorized photographs on Chapter websites. The Chapter members discussed AFA policy for using Rube Goldberg, Scowcroft, Snowball Express, and Invictus games photographs and gaining permission to post. Further research will be accomplished to prevent the Chapter from any copyright infringement.
 - AFA headquarters frequently uses photos that are available on the Defense Visual Information Distribution Service (DIVIDS) website. Photos on this site are not protected by copyright. This link explains how the media on the site can be used: <https://www.dvidshub.net/about/copyright>. Photos can be found by clicking on Content and Images from the home page. This is the source of most of the photos that are used by the AFA staff and encourage the Chapters to use this source as well.

- Jim mentioned that in the past the Chapter has been provided permission to use sponsorship logos on the website.
- Scowcroft March 21, 2019, Hot wash
 - Attendees liked the ½ earlier start (1730) because it ended earlier
 - Attendees liked the shorter citations and taking pictures at the end with the General Clark
 - Attendees liked 2 Emcee
 - Angie placed all Scowcroft material on Google Drive
 - Personal handwritten thank you cards were sent to Gen. Clark and Gen. Stoss
 - Emails sent out to senior leadership and industry partners
 - Update Industry Partner table tents
 - A few Tier sponsors did not pick up their bling
 - During registration it's important to identify who is actually attendee for the nominees and industry partners
 - Meet with Protocol earlier than a few days prior to the event (new protocol officer in 2020)
 - Muns award need to reevaluate for 2020
 - It was suggested by Protocol to designate Scowcroft an official event. There are pros/cons to this suggestion. Jim raised concern that the Jag office will take over direction but leaving the event as is will provide the Chapter flexibility.
 - There were a few award plaques that had typos-one will be fixed and sent to the nominee the others were minor typos and will not be fixed
 - The plaques were smaller this year and required significant citation tailoring
 - Prior to event pick up the flags at Protocol-UMA did not provide flags
 - Protocol came in with last minute table seating changes for the nominees and guests. It created last minute scurry but it all worked out.
 - AFA needs to recruit at this event more. Maybe place a business card at each place setting with information on our chapter and how to go to AFA.org to sign up
 - Need to tell the "Industry Remarks" speaker that they are there to "give thanks" to the Air Force for being able to be an industry partner 6 minutes is too long. 60-90 seconds is the goal.
 - Order of awards
 - Match the order of the awards in the program with the script
 - Move the ICBM Maintenance and Logistics Awards to the end. This is the "main event" of the awards and should be saved for last
- Scowcroft March 2020
 - At this time only dates available for the Scowcroft are March 12 or 26, 2020. The Chapter will contact Ross Reeder to verify that the 3rd Thursday of March at the Eccles Center is unavailable. The members recommend March 12, 2020, but need to coordinate with the Nuclear TRIAD luncheon representative. TBD
- Annual and Biannual business:
 - June 2019 biannual newsletter due
 - 990M Tax form requires submission by March 15, 2019. POC Dan/Jim
- Calendar events
 - New events added to calendar by Jim

New Business

Business on Hold

- First Friday (on hold)
- Clearfield 4th of July planning-POC Chpt 237 (on hold)
- 2019 Volunteers to serve airman at chow halls (POC Angie-on hold)

Meeting Adjourned at 1800

Next Meeting Monday, 13 May 2019